

## Documentation Student

### Timetable

View the date of your experiments. Experiments with an asterisk demand a report to be submitted after the experiment.

### Submissions

#### *Filter*

Use this option to display only accepted, refused or pending reports, and to display or hide the details for each experiment.

#### *Experiments*

If you need to upload a report for an experiment, there is a "Upload" button. Click it to go to the upload page.

If you have to correct a report there is a text displayed indicating what you have to correct or you can download the commented report by clicking on "Download". After correcting the report you can upload it by clicking on "Upload".

If a report is accepted or refused, try clicking on "Download" to see if the assistant has submitted a commented version of your report.

For an explanation of the icons see "Caption" at the bottom of this page.

**If you have submitted a wrong report send a mail to the assistant of this experiment using "Feedback". As soon as the assistant has deleted your wrong submission you can resubmit your report.**

### Upload

#### *Upload File*

Choose the file you want to upload and click on "Upload". You can upload multiple files by repeating this step. **Be sure to always click on "Upload" before clicking on "Save", otherwise the file will not be submitted! You see all files which will be submitted under "Uploaded Files".**

#### *Uploaded Files*

List of files which will be submitted. If you have submitted a wrong file click on "Remove" to reset the form and restart uploading files.

#### *Comment*

If you want you can write a comment for the assistant.

If you have uploaded all files for this experiment, click on "Save".

### Status

View the status of your reports for all experiments. For an explanation of the icons see "Caption" at the bottom of this page.

### Feedback

Use this form to send an email to assistants or administrators. Select a person and fill in the subject and message.